

# PROXY FORM

## ADVANCED SYSTEMS AUTOMATION LIMITED

(Incorporated in the Republic of Singapore)  
(Company Registration Number: 198600740M)

### IMPORTANT

- The Extraordinary General Meeting ("EGM") is being convened, and will be held by way of electronic means.
- Members will not be able to attend the EGM in person.
- Arrangements relating to attendance at the EGM by way of electronic means (including arrangements by which the EGM can be electronically accessed via live audio-visual webcast or live audio-only stream), submission of questions, addressing of substantial and relevant questions at the EGM and live voting at the EGM are set out in the Notice of EGM dated 27 November 2022. The Notice of EGM is available on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>.
- If a member who wishes to exercise his/her/its voting rights at the EGM, he/she/it may:
  - (where the member is an individual) vote "live" via electronic means at the EGM; or
  - (where the member is an individual or a corporate) appoint a proxy(ies) (other than the Chairman of the EGM) to vote "live" via electronic means at the EGM on their behalf; or
  - (where the member is an individual or corporates) appoint the Chairman of the EGM as his/her/its proxy to attend, speak and vote on his/her/its behalf at the EGM. In appointing the Chairman of the EGM as proxy, a member (whether individual or corporate) must give specific instructions as to voting, or abstentions from voting, in the form of proxy, failing which the appointment will be treated as invalid.
- CPF or SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by 10.00 a.m. on 1 December 2022.
- By submitting this Proxy Form, the member accepts and agrees to the personal data privacy terms set out in the Notice of EGM dated 27 November 2022.

## PROXY FORM EXTRAORDINARY GENERAL MEETING

This proxy form has been made available on SGXNET on 27 November 2022

\*I/We \_\_\_\_\_ (Name) \_\_\_\_\_ (\*NRIC/Passport No./Co.Regn No.)  
of \_\_\_\_\_ (Address)

being \*a member/members of Advanced Systems Automation Limited (the "**Company**"), hereby appoint:

| Name | Address | NRIC/<br>Passport No. | No. of Shares | Proportion of<br>Shareholdings<br>(%) |
|------|---------|-----------------------|---------------|---------------------------------------|
|      |         |                       |               |                                       |

and/or (delete as appropriate)

| Name | Address | NRIC/<br>Passport No. | No. of Shares | Proportion of<br>Shareholdings<br>(%) |
|------|---------|-----------------------|---------------|---------------------------------------|
|      |         |                       |               |                                       |

or if no proxy is named, the Chairman of the Extraordinary General Meeting ("**EGM**") as \*my/our \*proxy/proxies to attend, speak and to vote for \*me/us on \*my/our behalf, at the EGM of the Company to be held by way of electronic means, on **12 December 2022 at 10.00 a.m.** and at any adjournment thereof.

I/We direct \*my/our \*proxy/proxies to vote for, against and/or to abstain from voting on the Ordinary Resolution to be proposed at the EGM as indicated with an "✓" in the spaces provided hereunder. If no specific direction as to voting is given, the proxy/proxies may vote or abstain from voting at his/their discretion.

| No. | Ordinary Resolutions                                     | For | Against | Abstain |
|-----|--|-----|---------|---------|
| 1.  | Change of Auditors from Ernst & Young LLP to Mazars LLP. |     |         |         |

Notes:

\* Please delete accordingly.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022

| Total number of Shares held in | No. of Shares |
|--------------------------------|---------------|
| (a) CDP Register               |               |
| (B) Register of Members        |               |

Signature(s) of Shareholder(s) or,  
Common Seal of Corporate Shareholder

**IMPORTANT: PLEASE READ NOTES OVERLEAF**

## Notes to the Proxy Form

1. Please insert the total number of ordinary shares (“**Ordinary Shares**”) held by you. If you have Ordinary Shares entered against your name in the Depository Register (maintained by The Central Depository (Pte) Limited), you should insert that number of Ordinary Shares in the box provided next to CDP Register. If you have Ordinary Shares registered in your name in the Register of Members (maintained by or on behalf of the Company), you should insert that number of Ordinary Shares in the box provided next to Register of Members. If you have Shares entered against your name in the Depository Register and Shares registered in your name in the Register of Members, you should insert the aggregate number of Shares entered against your name in the Depository Register and registered in your name in the Register of Members. If no number is inserted, the instrument appointing a proxy shall be deemed to relate to all the Shares held by you.
2. Members will not be able to attend the EGM in person. Members will be able to attend the proceedings of the EGM through a “live” webcast via their mobile phones, tablets or computers or through a “live” audio feed via telephone. In order to do so, members who wish to attend the “live” webcast or “live” audio feed must pre-register by **10:00 a.m. on 9 December 2022** (the “**Registration Deadline**”) at <https://conveneagm.com/sg/asaegm2022> to enable the Company to verify their status.
3. Following verification, authenticated shareholders will receive an email by **5.00 p.m. on 10 December 2022** which will allow them to access the Live EGM Webcast of the EGM proceedings, using the account created during the registration, via the live audio-visual webcast. Shareholders can also submit their comments, queries and/or questions to the Chairman of the Meeting in advance of and/or ask textual question “live” and voting live at the EGM on 12 December 2022. The Chairman of the Meeting may address Shareholder’s comments, queries and/or questions before or live at the EGM.
4. CPF or SRS investors who wish to vote should approach their respective CPF Agent Banks or SRS Operators to submit their votes by **10.00 a.m. on 1 December 2022**.
5. A proxy need not be a member of the Company.
6. Members who are not a relevant intermediary is entitled to appoint not more than two (2) proxies (other than the Chairman of the EGM) to attend the EGM and vote “live” at the EGM on their behalf, by completing the following:
  - (i) complete and submit the Proxy Form in accordance with the instructions below; and
  - (ii) pre-register the proxy(ies) at the pre-registration website by the Registration Deadline at <https://conveneagm.com/sg/asaegm2022> by **10:00 a.m. on 9 December 2022**. As an alternative to “live” voting, members may also vote at the EGM by appointing the Chairman as proxy to vote on their behalf in respect of all the Shares held by them.
7. A member who is a relevant intermediary is entitled to appoint more than two (2) proxies, but each proxy must be appointed to exercise the rights attached to a different share or shares held by such member. Where such member’s instrument appointing a proxy(ies) appoints more than two proxies, the number and class of shares in relation to which each proxy has been appointed shall be specified in the instrument.

“Relevant intermediary” has the meaning ascribed to it in Section 181 of the Companies Act 1967.
8. The instrument appointing a proxy or proxies, duly completed and signed, must be deposited/submitted:
  - (i) If submitted by post, be lodged with the Company’s registered office at 33 Ubi Avenue #08-69, Vertex, Singapore 408868; or
  - (ii) If submitted electronically, be submitted via email to the Company at [EGM2022@asa.com.sg](mailto:EGM2022@asa.com.sg),
  - (iii) If submitted via EGM site - <https://conveneagm.com/sg/asaegm2022>

In either case, at least seventy-two (72) hours before the time for holding of the EGM.

A member who wishes to submit an instrument of proxy must first download, complete and sign the proxy form, before submitting it by post to the address provided above or scanning and sending it by email to the email address provided above.

**Members are strongly encouraged to submit completed proxy forms electronically via email.**
9. The instrument appointing a proxy must be under the hand of the appointor or his attorney duly authorised in writing. Where the instrument appointing a proxy is executed by a corporation, it must be executed under its common seal or under the hand of its attorney or duly authorised officer.

10. A corporation which is a member may authorise by resolution of its directors or other governing body such person as it thinks fit to act as its representative at the Meeting, in accordance with Section 179 of the Companies Act 1967 of Singapore.
11. The Company shall be entitled to reject the instrument appointing the Chairman of the Meeting as proxy if it is incomplete, improperly completed, illegible or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified in the instrument appointing the Chairman of the Meeting as proxy (such as in the case where the appointor submits more than one instrument of proxy).
12. In the case of a member whose Shares are entered against his/her name in the Depository Register, the Company may reject any instrument appointing the Chairman of the Meeting as proxy lodged if such member, being the appointor, is not shown to have Shares entered against his/her name in the Depository Register as at **10.00 a.m. on 9 December 2022**, as certified by The Central Depository (Pte) Limited to the Company.

**Personal data privacy**

By submitting an instrument appointing a proxy(ies) and/or representative(s), the member accepts and agrees to the personal data privacy terms set out in the accompanying Notice of EGM.